

Forst Inn Arts Collective Board of Directors Meeting Minutes

ATTENDEES*	ABSENT
Connie Hendries Mary Maurer Christine Honzik Scott Dollinger Fritz Dramm Catherine Egger Michael Sheeks	Bill Fricke Brian Van Ells Justin Nickels John Brunner Brennan Seehafer Kevin Voysey *Quorum NOT present

CALL TO ORDER

- Meeting was called to order at approximately 1:30 PM on Sunday, November 4th, 2018.
- Lack of a quorum was noted.

PREVIOUS MEETING MINUTES REVIEW AND APPROVAL

- Some other discussion on previous meet minutes. Catherine may have an edit/add.
- Attendees recommended that minutes be approved (Honzik motion, Maurer 2nd)

TREASURER'S REPORT

- 501C application submitted. Holding for application approval.
- See **FUND RAISING** below.

DIRECTOR'S REPORT

- Generally good feedback on summer-fall productions.
- See 2018 show summary that outlines for each show:
 - Performances
 - Orders
 - Ticket count
 - Attendance per performance
 - Ticket sales \$\$\$
- DRAFT "Forst Inn Arts Collective Draft Wish List" briefly discussed.
 - Total \$ = 17,000 (6 items)
 - New awning
 - Event food service refrigerator
 - LED stage lights
 - Wireless microphone system
 - Stage curtain
 - Shelving/storage for equipment and properties

Forst Inn Arts Collective Board of Directors Meeting Minutes

RECOMMENDED AGENDA FOR TODAY MEETING INCLUDES:

- Board Membership and Development
 - Review current membership, and discuss potential Board Members
 - Discuss and establish Board meeting times/dates
- Event Calendar Review
- Fund Raising Campaign
 - Review Strategic Outline from Patrick Dewane
 - Develop Overview of Strategic Plan
 - Identify goals and priorities, roles and responsibilities

BOARD MEMBERSHIP AND DEVELOPMENT

Board Membership

1. Review current Board membership, including specifically who was serving what terms.
2. With considerable discussion a list of approximately 9 potential Board of Directors candidates. Catherine collected names and a priority of who to contact first was created. (I did not record all of the names. F. Dramm).
3. Candidates will be contacted confidentially and interested candidates may be invited to the next Forst Inn Board of Director's meeting (DEC 2018).

Board Meeting Dates

1. After general discussion the Board agreed to set a regular meeting schedule
 - a. Board Meetings will be held on the first Sunday of every other month @ 2:00 PM.
 - i. December 2018
 - ii. February 2019
 - iii. April 2019
 - iv. June 2019
 - v. August 2019
 - vi. October 2019
 - vii. December 2019
 - b. Alternate months will be blocked out for Board assigned Work Groups to meet
 - i. Fund Raising Work Group is the first Forst Inn BoD Work Group. See Fund Raising notes below.
 - ii. Board of Director's Recruitment Work Group is/could be the second Work Group to be established.

EVENT CALENDAR

- c. Reviewed DRAFT Events calendar.
- d. Well-received by Board.

FUND RAISING

Forst Inn Arts Collective Board of Directors Meeting Minutes

- Refer to Patrick Dewane's Fund Raising Campaign Outline/Notes
- A Work Group , using Dewane's Fund Raising Guideline, was established
 - Mary Maurer to lead this team
 - 3-4 person team to organize and plan 2019 fund raising efforts
 - Work Group to provide an update at the December 2018 Board Meeting
- Need to establish a 3 year financial goal (\$150,000?)
 - Need to solicit a lead gift (or, gifts) as a challenge to hit our goal.
 - Monthly Music Sponsorships
 - Emphasize that if music "sponsors" can be established it will be more reasonable to bring in better quality acts and increase attendance figures.
 - Show Sponsorships
 - General Annual Fund Donations
- We must articulate the purpose of the fundraising campaign, including the desire to present diverse theatrical, musical and fine arts events.
- Not a bricks and mortar campaign, but there should be room for specific bricks and mortar fundraising with the base fund-raising strategy.
- There is interest from Ron Kaminski's family / estate to create a Ron A. Kaminski Fund.
 - C. Hendries has been in contact with Ron's family.
 - More to come in the future, but the discussion lead to making sure that the Board had a Fund Raising effort better-defined before moving forward with the Kaminski Family.

ADVERTISING

- No significant updates on 11/4/2018.

OLD BUSINESS

- No Old Business was discussed.

NEW BUSINESS

- Focus on BoD development and Fund Raising in coming months and year.

MEETING ADJOURNMENT

- Meeting adjourned at approximately 3:30 PM. Motion by C. Hendries /S. Dollinger 2nd.

NEXT MEETING

- Next Board Meeting is Sunday, December 2nd, 2018 at 1:30 PM.
-
-