**Board of Directors Meeting Minutes**

Wednesday, September 23, 2020

**Agenda**

7/22/20 Zoom and In-person at The Forst Inn

Attendance: Ben Peters, Vicki Scavina, Michael Sheeks, Jim Stangel, Alicia Harris, Brian Van Ells, Ann Larson, Phil Jindra

Absent: Chris Honzik, Bill Fricke

Meeting called to order at 6:04pm

Approval of Minutes for July 22, 2020

Brief Financial and Operational Update

* Filed form 990 - more involved than expected it to be. Discussion of numerous income thresholds for 501c3 qualification maintenance and compliance. If 33% of our income comes from non-operational sources, it reduces the scrutiny we might be under by the IRS
* Disaster recovery loan
* Finances Holding
* Grant Process
	+ Michael has work to do to apply for grants
	+ Alicia working on Master Grant proposal application template to make it easier to submit grant applications
	+ Guidestar
		- Alicia will send link to Michael
		- So we can claim our profile on the site and get donations from there
* End of Year Fundraising Push
* Box Office Software Transition
	+ They were a great program but their pricing was based on tickets sold … this software vendor is closing due to lack of revenue
	+ Michael is considering other box office software
* Physical Projects Update
	+ Scott Retzak installed central air for the theater
	+ In kind donations can be included in calculation of sources of revenue

2020 Season Update

● Dixie Swim Club Interrupted (August)

 Three performances, canceled due to actor covid diagnosis

 No potential for having an audience member exposed

● Miracle on South Division Street Complete (Sept.)

 Sold about 120 tickets over the course of the run

 Ran to schedule

● Update: Kevin Sievert Project and Smell of the Kill

2021 Season Thoughts - Michael provided list

The chart below shows some of the titles I am considering for 2021.

|  |  |  |  |
| --- | --- | --- | --- |
| Title | Time Frame | Genre | Notes |
| Lend Me A Tenor | March | Farce | Audience Pleaser |
| A Delicate Balance | April/May | Dark Comedy | Edward Albee - Died this year. |
| Spelling Bee | May/June | Musical Comedy | Audience Pleaser |
| Hamlet | July | Classical | Cut to under 2.5 hours. |
| Dixie Swim Club | August | Comedy | Restaging |
| Streetcar Named Desire | Sept/Oct | American Classic |   |
| Tuesdays With Morrie | October | Dramatic Comedy | Restaging |
| Smell of the Kill | November | Comedy | Hunting Weekend Widows Tradition |
| Mistletoe | Nov/Dec | Holiday |   |



New Business

* Layne Yost rescheduled for Spring 2021
* Recommendation to do a seating chart for in-person performances from Alicia, Michael confirmed we already to a seating chart

Upcoming Dates:

Wednesday Night Magic

October 3 - Forst Inn Sings (sold out)

October 23 Kevin Sievert Project

* Anticipating the current local covid surge will have peaked and be sliding back down and we’ll probably okay doing some limited seating events in november

November 14/15 - MSO Event

November 20 Smell of the Kill

November 25 @ 6PM - Board Meeting

Meeting adjourned at 6:55pm.

Respectfully submitted,

Ben Peters

Secretary